



## NOTICE OF PUBLIC MEETING

### REGULAR MEETING OF THE BOARD OF TRUSTEES

**Tuesday, May 14, 2019**

**4:30 p.m.**

**Southeastern Community College  
1500 West Agency Road, West Burlington, Iowa  
Board Room (Room #AD-1)**

#### Tentative Agenda

##### 1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
  - 1.3.1 Audience
  - 1.3.2 Administration
  - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

##### 2.0 World Changing – Changing Our Thinking

- 2.1 Facilities Update (Kevin)

##### 3.0 Action Items

###### 3.1 Approval of Consent Agenda

(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)

- 3.2 Receive Teachers' Notices and Recommendations to Terminate Contracts of Department of Corrections Chapter 279 Employees for Budgetary Reasons/No Hearing Requested/Take Action on Termination Recommendations for Reasons Stated in Notice
- 3.3 Service Charges and Fees Schedule
- 3.4 President's Contract
- 3.5 Re-Approve Facilities Plan (1- and 5-year)
- 3.6 Approve Update to Part-Time Rate Schedule

##### 4.0 Accountability

- 4.1 President's Report
- 4.2 Financial Report
- 4.3 Facilities Update

##### 5.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

- June 13, 9 a.m., IACCT Office
- July 24-26, IACCT Annual Conference, Iowa Western Community College (Council Bluffs)

SCC Board of Trustees meetings:

- Monday, June 3, 9 a.m. at West Burlington Campus
- Tuesday, June 11, 4:30 p.m. at West Burlington Campus
- Monday, July 8, 5 p.m. at Mt. Pleasant Center
- Monday, August 12, 5 p.m., SCC West Burlington Campus
- Monday, September 9, 5 p.m., SCC Keokuk Campus

6.0 Adjournment

A handwritten signature in cursive script that reads "Darcy Adams".

Darcy Adams, Board Secretary

Item 3.1  
**CONSENT AGENDA**  
for  
May 14, 2019, Regular Board Meeting

1. Approval of Minutes
  - April 8, 2019, Regular Board Meeting
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

<b>Name</b>	<b>Title</b>	<b>Date of Hire</b>	<b>Last day of Employment</b>	<b>Reason</b>
Renae Armentrout	Financial Aid Director	07/06/2015	06/14/2019	Personal.
Cody Ferris	Administrative Assistant – Career & Technical Education & Arts & Sciences	03/06/2017	05/15/2019	Accepted CBIZ/Administrative Assistant Operations position.
Carole Richardson	Vice President of Academic Affairs	06/02/2014	06/14/2019	Retirement.
John Romeo	Offender Workforce Training Facilitator/AEL Instructor	02/06/2015	06/28/2019	Personal.
Kali Watson	Nurse Aide & Health Continuing Education Coordinator	03/01/2017	08/09/2019	Accepted Nursing Instructor – Keokuk position.

4. Employment Contracts

- a. FY 2020 Administrative Contracts (see attached list)
- b. FY 2020 Faculty Contracts (see attached list)
- c. FY 2020 H.E.A. Professional Services Contracts (see attached list)
- d. FY 2020 Professional Services Contracts (see attached list)
- e. FY 2020 Support Staff Contracts (see attached list)
- f. FY 2020 Workforce Center Promise Jobs Contracts (see attached list)

<b>Name</b>	<b>Title</b>	<b>Contract Period</b>	<b>Salary</b>
Anne Abel (Replacement)	Medical Coding & Billing Instructor	August 19, 2019 – August 18, 2020	\$66,687.39 (\$ 66,687.39 annual)
Cody Ferris (New)	CBIZ/Administrative Assistant Operations	May 16, 2019 – June 30, 2019	\$3,873.28 (\$31,470.40 annual)